

To arrange an airport shuttle for the **Hilton Fort Wayne at the Grand Wayne Convention Center**, you should follow these steps:

1. Contact the Hotel Directly

The shuttle service is complimentary for guests traveling to and from **Fort Wayne International Airport (FWA)**, but it operates "based on availability" and often during "limited hours." It does not typically run on a continuous loop, so you must request it.

- **Phone Number:** +1 260-420-1100
- **Email:** FWAFH_GM@hilton.com

2. Arranging Pickup (Airport to Hotel)

- **When to Call:** Once you have landed and collected your luggage from the baggage claim, call the hotel's front desk at the number above.
- **Where to Wait:** The shuttle typically picks up guests at the **Ground Transportation exit** outside the terminal.
- **Wait Time:** Because the shuttle is based on availability, there may be a short wait while a driver is dispatched.

3. Arranging Drop-off (Hotel to Airport)

- **Advance Booking:** It is highly recommended to schedule your return shuttle to the airport at least **24 hours in advance** or upon check-in.
- **Departure Point:** The shuttle departs from the **Main Lobby entrance** of the hotel.
- **Timing:** Ensure you schedule your departure early enough to account for traffic and airport security (the airport is approximately 7–8 miles away).

Key Details to Remember:

- **Availability:** The shuttle is not guaranteed at all times; if the hotel's shuttle is unavailable or outside of operating hours, the front desk can assist you in calling a local taxi or ride-share service (though these will be at your own expense).
- **Distance:** The hotel is located in downtown Fort Wayne, about a 15–20 minute drive from the airport.
- **Smith Field:** Note that shuttle service is **not available** for Smith Field (the smaller regional airport).